

Kilpeck Parish Council

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Councillor,

You are summoned to the Annual Meeting of the Parish Council No KPC/LL/213 which is to be held in Kilpeck Village Hall on Tuesday 13th May 2025. Meeting to Commence at 7.15pm or immediately on completion of the Parish Meetings if later and to be concluded by 9.30pm

AGENDA

- 1.0 **Election of Chairman and Vice-Chairman** Acceptance of office forms to be completed
- 2.0 **Apologies for Absence/Resignations** To receive and consider any apologies and note any resignations
- 3.0 **Declarations of Interest & Dispensations** To receive any declarations of interest in agenda items, or written dispensation applications
- 4.0 **To Receive, Approve and Sign** the Minutes of the Parish Council Meeting no. KPC/LL/212 held on Tuesday 8th April 2025 (copy enclosed)
- 5.0 **Public Question Time**
Designated maximum period of **10 minutes** to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions
- 6.0 **Financial & Policy Matters**
 - 6.1 Confirmation of receipts, Payments for approval, Bank Balances and Reconciliations (information enclosed)
 - 6.2 To consider appointment of Internal Audit and scope of audit for 2025 - 2026
 - 6.3 To review the current bank mandate and online access
 - 6.4 Parish Council Insurance review for 2025-2026
 - 6.5 Parish Hall Field update
 - 6.6 To formally adopt the Code of Conduct for 2025
 - 6.7 To formally adopt 2025 version Parish Council's Standing Orders
 - 6.8 To formally adopt 2025 version Parish Council's Financial Regulations
 - 6.9 To confirm adoption of the Model Transparency Code
- 7.0 **Highways & Public Rights of Way Issues**
 - 7.1 Lengthsman report
 - 7.2 To receive any new General Highway or Public Rights of Way issues
 - 7.3 To receive an update on the Village Hall sign off the A465
 - 7.4 To receive an update on the proposed speed limits through Kilpeck and road markings at defib
 - 7.5 To receive an update on the village gateways at Didley
- 8.0 **Election of Delegates & Roles for Councillors** (Working groups will require a minimum of three to be quorate)
 - 8.1 Kilpeck Village Hall Committee
 - 8.2 Kilpeck Parish Council Finance Working Group
 - 8.3 Kilpeck Parish Council Lengthsman and Village Field Liaison
 - 8.4 Herefordshire Association of Local Councils (HALC)/Sout Area Meeting (SAM) Representatives & HALC Executive Committee Representatives
- 9.0 **Reports**
 - 9.1 Kilpeck Village Hall
 - 9.2 Ward Councillor Mr Richard Thomas
 - 9.3 Police Representative (if available)
- 10.0 **Information Sheet**
To receive updates and any correspondence received and consider any actions necessary (information enclosed)
- 11.0 **Agenda of the Next Meeting**
- 12.0 **Date, Time and Venue of Next Meeting** is **TUESDAY 10th June 2025, Kilpeck Village Hall at 7.00pm**

} **By email**

L Lewis Lisa Lewis, Clerk to Kilpeck Parish Council Tuesday 6th May 2025